

Appendix A: Contract and Reporting Requirements:

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2017 Organizational Development Action Plan

Business District

Responsible	Status	Month											
		1	2	3	4	5	6	7	8	9	10	11	12

Key Outcomes/Accomplishments for 2017

		Not Started															
		Not Started															
		Completed															

Goal:

Strategy:

Tasks

Strategy:

Tasks

Goal:

Strategy:

Tasks

Strategy:

Tasks

Invoice Report on Progress

Date:

Annual Outcomes Reporting

Business District Results	2017	Details (name of events, projects, etc.; note major accomplishments)
Total businesses in the district		<i>[As of year-end]</i>
Estimated net new jobs created		<i>[As of year-end]</i>
Businesses connected to technical assistance		
Total # of promotional activities		
Total # of cultural events		
Total # safety activities		
Total # cleaning activities		
Promotional, cultural, safety and cleaning events held in the district		<i>[Sum of four rows above]</i>
Total # of businesses and property owners participating in business district activities		
Total # of volunteers participating in business district activities		<i>[Excluding any from row above]</i>
Volunteer businesses and residents working on district projects		<i>[Sum of two rows above]</i>
Total amount of public funding leveraged		
(List Projects Included in total)		
Total amount of private funding leveraged		
(List Projects Included in Total)		